# ACA Capture Pro User Manual

http://www.acasystems.com

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## Content

1. Professional Windows screen capture software: ACA Capture Pro	. 3
With ACA Capture Pro, you can:	
2. How to purchase ACA Capture Pro	.4
3. Other ACA Systems Product	. 5
4. Contact ACA Systems	. 6
5. System Requirements	. 6
6. Install and Uninstall	. 7
7. Taking Your First Capture	. 7
Example: How to capture a part of desktop screen	. 8
8. ACA Capture Pro Menu	. 9
9. File Menu	10
10. Edit Menu	11
11. View Menu	12
12. Capture Menu	13
13. Output Menu	16
14. Tools Menu	17
15. Help Menu	18
16. Image Capture	19
How to capture screenshot from desktop	19
Timer Capture	19
DirectX/Direct3D screen capture	20
Screen Magnifier	20
17. Web Capture	20
Capture web content to an image	21
Capture web images or Flash	21
18. Video Capture	22
How to recording screen video by ACA Capture Pro	23
Video Capture Options	23
19. Icon Capture	24
20. File Operate	
Save as (Converting images)	25
Print image	
Copy a file	
Move a file	
Delete a file	
Rename a file	
Edit an image	
View image in full-screen mode	
Play a Flash file	
Play a video file	
21. User License Terms	
22. About ACA Capture Pro Activation	
23. Unregistered Copy Limitation	31

# **1. Professional Windows screen capture software: ACA Capture Pro**

Welcome to ACA Capture Pro! You have chosen a professional and powerful windows screen capture software. It can capture image, icon, web page, web image, web flash, video, and so on. With ACA Capture Pro's many features, you can save time and enhance your screenshots.

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The screenshot of ACA Capture Pro main window

We've made many new and exciting changes to ACA Capture Pro, it's very easy to use, it's for any computer user who needs to capture more than a few screens for any purpose. This section of the documentation is meant to give you a quick overview. New users of the product should start reading the first few help topics. They'll cover the most basic features of how to use the program.

### With ACA Capture Pro, you can:

- **Image capture**: We perfected windows screen capture and improve it with every release, such as full screen (include DirectX game screen), windows, object, ellipse, polygon, rectangle, menu...etc.
- Web image capture: ACA Capture Pro can capture all images that appear on the web pages.
- Web page capture: ACA Capture Pro can capture a long web page to an image file, even if it scrolls off-screen.
- Web Flash capture: ACA Capture Pro can capture all flash files that appear on the web pages.
- **Icon capture**: You can use this tool to capture any icons whatever from a file, a directory, or whole harddisks on your computer.
- Video capture: You can capture the action from your Windows screen and saves it as a standard, easily edited, AVI (Audio-Video Interleaved) movie file.

This help document is designed to get you started with ACA Capture Pro quickly.

if you have any questions or problems about ACA products, please contact us at any time.

## 2. How to purchase ACA Capture Pro

You can license the program right from our web pages at <u>http://www.acasystems.com/</u>, we offer many different ways to order, including **secure web forms**, **phone**, **fax** and **mail ordering**, and processing of corporate purchase orders.

**NOTE**: Prices are subject to change without notice.

Visit our web site to purchase any of ACA Systems products: <u>http://www.acasystems.com/en/buynow.htm</u>, Return Customer Discount (20% off) and Non-profit/Educational Org Discount (35% off) are available on the order page.

All minor and maintenance upgrades to purchased versions are available at no additional cost. Please review the ACA Capture Pro upgrade page for more information.

To be notified about product upgrades, please sign up for our mailing list at:

http://www.ACASystems.com/en/maillist.htm

## **3. Other ACA Systems Product**

In addition to this fine product, we make several other powerful utilities. Drop by our web pages at which always contains links where you can download the latest versions of all of our programs or those programs that meet our standards so that we're confident enough in them to offer them for sale through our site.

At the time this file was written, here's a list of software we either have authored or sell on our site.

• ACA HTML to Image Converter - Convert the *HTML web page to image* or thumbnail of a specified size in batch, save the long web page, .MHT, .TXT file as JPG, GIF, PNG, BMP, TIFF, WMF and EMF image by one click.

URL: <u>http://html-to-image.acasystems.com/</u>

• ACA Screen Recorder - it allows you to *record the action from your Windows screen* as an AVI movie. You can include cursor movements and sound, and take advantage of many other options.

URL: <u>http://www.acasystems.com/en/screenrecorder/</u>

• ACA Audio Recorder - It's *a direct and real-time sound recorder software* which offers professional recording features with WAV, AVI and MP3 support.

URL: http://www.acasystems.com/en/audiorecorder/

• ACA Color Picker - It's an utility that *captures the color value of any screen pixel* and displays its value in a value of formats such as CMY, Decimal, Hexadecimal, HSB/HSV, HSL, HSL (Windows), HTML and RGB.

URL: <u>http://www.acasystems.com/en/color-picker/</u>

• ACA WebThumb ActiveX Control - A HTML to image SDK for desktop program and web application developer, it *takes the snapshots of given URLs* as JPG, GIF, PNG and BMP image, it helps you convert the web page to images in batch, capture full length website screenshots, generate thumbnail image previews of web pages. With a few function calls, you can add "HTML to image", "HTML to PNG", "HTML to JPG" feature to your application.

URL: <a href="http://www.acasystems.com/en/web-thumb-activex/">http://www.acasystems.com/en/web-thumb-activex/</a>

• ACA 80x15 Brilliant Button Maker - A free online button generator, easy and fast to use. It makes possible to create 80x15 Brilliant Buttons (also known as "Antipixel Buttons" or "Badges") without the need of programs like Photoshop.

URL: <u>http://www.acasystems.com/en/button-maker/</u>

To get more information of our products, visit out website at <u>http://www.acasystems.com/</u>.

## 4. Contact ACA Systems

Before contacting us for technical support, please check first the "Frequently Asked Questions (FAQ)" list at our web site. The answer to your question may be already there! Click below to access the FAQ page right from within the help system:

### FAQ URL: http://www.acasystems.com/en/faq.htm

Support for ACA Capture Pro is always close at hand, a **support ticket** will get the quickest response. Be certain to provide as much background information as possible.

#### Ticket Support Systems: http://www.acasystems.com/support/

Include (at least) the following information if you encounter a problem with the software:

- Your operating system, for example Windows 7, Windows Vista, Windows XP Professional or Windows 2000 Professional.
- How much RAM your computer has installed (sometimes called "memory" but different from "hard disk space," something about which many novice users get understandably confused). If you don't know how to check this, open an Explorer window (not Internet Explorer, Windows Explorer) and select Help/About. It should show you a listing on the bottom of the dialog: Physical memory available to Windows. That will give you the RAM, but not swap file, available to the system for most versions of Windows.
- Your computer's CPU and speed (for example, Pentium IV, 2GHZ).
- A concise description of the problem and exactly what you did to get it to happen. If you can get it to repeat at will, please give us every step from beginning until the end, that will help us replicate your problem. Explain it so we can re-create it here, and we'll do our best to find out what causes it and get back to you with a possible solution.

You can contact us with ACA Systems Support Systems: <u>http://www.acasystems.com/support/</u>.

To be notified about product upgrades, please sign up for our mailing list at: <u>http://www.ACASystems.com/en/maillist.htm</u>.

## **5. System Requirements**

To install and launch ACA Capture Pro, your system must meet these specifications:

- Windows XP, Windows 2003, Windows Vista, Windows 2008, Windows 7 or later version
- A mouse or other pointing device
- 400 MHz CPU processor(1G MHz recommended)
- ٠
- 256 MB RAM (512 MB recommended)
- 10 MB of hard-disk space for program installing

- For Microsoft Office Document(Word, Excel, PowerPoint) output, the Microsoft Office 2000 or later version
- For mail output, a 32-bit MAPI mail client
- For printed output, a Windows-supported printer capable of printing bitmaps
- For capture WEB PAGE, WEB IMAGE and WEB FLASH, Microsoft Internet Explore 6.0 or later version
- For audio recording and playback, a Windows-supported sound card and microphone

## 6. Install and Uninstall

ACA Capture Pro supports for Windows standard Install/Uninstall package.

#### • Get ACA Capture Pro Installation Program

You can visit our website at <u>http://www.acasystems.com/</u> or other download sites, download the newest version for ACA Capture Pro.

#### • Installing ACA Capture Pro

Before installing, see System Requirements.

- Run the ACA Capture Pro installation program.
- Follow the instructions on the installation wizard.

#### • Uninstalling ACA Capture Pro

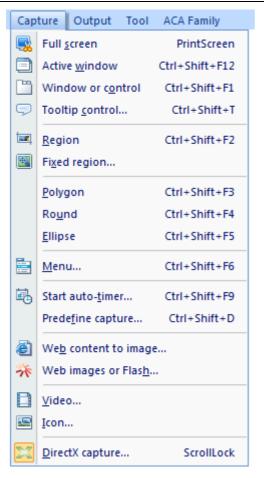
Click the [Start] button, select Program |ACA Systems| ACA Capture Pro | Uninstall ACA Capture Pro.

Any files you've created and left in your ACA Capture Pro folder will remain behind, and in which case you will have to manually delete these.

## 7. Taking Your First Capture

**Taking screen captures** by **ACA Capture Pro** is very easy and simple. There are multiple ways to start capturing an image:

- Best Choice: the best way to start capturing an image is to use hotkey.
- Select the command from **Capture menu**.



Screenshot: the Capture menu of ACA Capture Pro

• Press the appropriate **toolbar button**.



Screenshot: the toolbar of ACA Capture Pro

We recommend you to use hotkeys because it is easier and faster.

### Example: How to capture a part of desktop screen

- 1. Launch ACA Capture Pro, then press the hotkey Ctrl+Shift+F2, or select the menu Capture > Region.
- 2. A large cross cursor will appear. Drag the cross cursor across the screen to capture a region then release.
- 3. The **screenshot** will be displayed within the Preview window, allowing you to preview, save, delete, copy, print or mail it.

## 8. ACA Capture Pro Menu

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File Edit View Capture Output Tool ACA Family Help	
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#### Screenshot: The menu bar of ACA Capture Pro

The menu bar of ACA Capture Pro has the following menu items:

• File menu

The File menu contains menu items that open images, save as images and print images.

• Edit menu

The Edit menu contains menu items that copy to clipboard, file copy, file move, file delete, file rename and file edit.

• View menu

The View menu contains menu items that view image and control the interface.

• Capture menu

The Capture menu contains menu items that activate screen capture modes and wizards.

• Output menu

The Output menu contains menu items that output captured image.

• Tools menu

The Tools menu contains menu items that set wallpapers and configure options.

• ACA Family menu

The ACA Family menu contains menu items that access other ACA Systems products.

• Help menu

The Help menu contains menu items that register, access this help file and our website.

## 9. File Menu

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Screenshot: The File menu of ACA Capture Pro

- Save As: Saves the current image to a specified file name.
- Shell Explorer: Windows allows you to associate a number of actions for each file type. The default action is usually open, which is normally invoked when you double-click on an image in Windows Explorer. ACA Capture Pro also supports these actions.

The command of **Shell Explorer** explores the folder specified by selected file.

- Shell open: Opens the selected file.
- Shell edit: Launches an editor and opens the selected file for editing.
- Shell print: Prints the selected file.
- Shell properties: Displays the file properties.
- Exit: Exits ACA Capture Pro.

## 10. Edit Menu

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Folder	8	Co <u>p</u> y to folder		
	6	Move to folder		
	×	<u>D</u> elete	Delete	
	x	<u>R</u> ename	F2	
÷		<u>E</u> dit		
		Edit <u>w</u> ith	+	
		Select <u>a</u> ll	Ctrl+A	
		Invert selection		

#### Screenshot: The Edit menu of ACA Capture Pro

- Copy to clipboard: Copies the current image to the clipboard.
- Copy to folder: Copies the selected images to the specified folder.
- Move to folder: Moves the selected images to the specified folder.
- **Delete**: Deletes the selected images.
- **Rename**: Renames the current image.
- Edit: Edits the current image using default image editor.
- Edit with: Edits the current image using your specified image editor.
- Select all: Selects all files.
- **Invert selection**: Changes the current selection such that everything previously unselected will now be selected.

## 11. View Menu

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Screenshot: The View menu of ACA Capture Pro

- Skin: Changes the skin of ACA Capture Pro.
- Status bar: Shows or hides the status bar.
- Toolbar: Shows or hides the toolbar.
- Navigation pane: Shows or hides the navigation pane
- **Zoom**: When you view an image in the Preview it is, by default, displayed at normal size. You can adjust the size using zoom commands with the several manual and automatic zooming adjustments available to you.
- Icon frames: Selects a specified frame from a icon.
- Large icon: A large icon and the file name is displayed. Icons are displayed in multiple columns
- **Small icon**: A a small icon with the file name displayed to the right of the icon. Icons are displayed in multiple columns.
- List: A small icon with the file name displayed to the right of the icon. Icons are displayed in a list.
- **Details**: Same as List mode but with columns of detailed information; including Size, Type, Date, Image Properties, and Description.
- **Refresh**: Refreshes the current folder
- View in full screen: In full-screen mode, the window borders, menu bar, status bar and tool bar are hidden and the window fills the screen so that only the image is visible.
- Language: Chooses a language.

## 12. Capture Menu

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	<b>i</b>	Start auto- <u>t</u> imer	Ctrl+Shift+F9	
		Predefine capture	Ctrl+Shift+D	
	8	We <u>b</u> content to imag	e	
	荞	Web images or Flas <u>h</u>		
		<u>V</u> ideo		
		Icon		
	×	DirectX capture	ScrollLock	

Screenshot: The Capture menu of ACA Capture Pro

• **Full screen**: Captures the image of the **entire desktop** and all applications visible on it. The hotkey is **PrintScreen**.

TIPS: If you want to **capture the full screen of game**, please use **ScrollLock** or **PrintScreen** key, see DirectX/Direct3D and Video Player Capture.

- Active window : Captures only the "topmost" window, or the window that currently has focus. The default hotkey is Ctrl+Shirt+F12.
- Window or control Capture an entire window or just a predefined area within a window

such as a **control or button**. When clicked, a cursor **click!** will appear, and a red blinking frame will appear around the target object.

- 1. Move your mouse to the object that you want to capture.
- 2. Click with your left mouse button or press **Enter** key to select and capture the region around which the blinking frame surrounds.
- 3. Click your right mouse button or press **Esc** key to abort this command.
- **ToolTip control**: A ToolTip control displays a small pop-up window that contains a line of text that describes the purpose of a tool. They appear automatically, or pop up, when the

user pauses the mouse pointer over a tool. To capture a ToolTip control, please follow the steps below:

- 1. Move the mouse pointer over a tool.
- 2. Press **Ctrl+Shift+T** (the default hotkey for ToolTip capture) when the ToolTip control appears.

Network		
Internet access		
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Screenshot: The Tooltip control

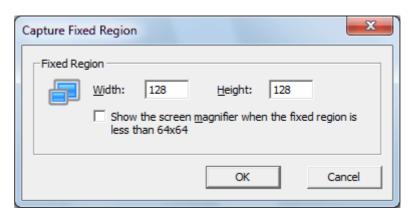
• **Region**: Captures the image from the selected region. When clicked, a large cross cursor

will appear.

- 1. Click using your left mouse button to indicate where you want to start the capture area, and then release it.
- 2. Drag the outline to enclose the area you want to capture, the size (in pixels) of the capture will be shown within the help window.
- 3. Click the left mouse button or press Enter key to complete the capture.
- 4. Click your right mouse button or press Esc key to abort this command.

The default hotkey is Ctrl+Shift+F2.

- **Fixed region**: Captures the image from the region that specified the width and height. When clicked, the **Capture Fixed Region** dialog opens.
  - 1. Input the width and height of fixed region by pixel on the dialog, then press OK button.



Screenshot: The Capture Fixed Region dialog

- 2. A cursor **click** will appear, and a fixed rectangle will be shown in screen.
- 3. Move the mouse pointer, click the left mouse button or press Enter key when the image to be captured is covered by the rectangle.
- 4. Click your right mouse button or press Esc key to abort this command.

**Polygon**: Captures the image from a polygon region. When clicked, a large cross cursor  $-\frac{1}{1-1}$ 

→ will appear.

- Press the left mouse button or press **Enter** key to accept the first position.
- Move the mouse pointer to next point, and press the left mouse or Enter key.
- Repeat s2 until complete. **Double click** the left mouse button to end this screen capture operation.
- Click your right mouse button or press **Esc** key to abort this command.

The default hotkey is **Ctrl+Shift+F3**.

- **Round**: Captures the image from a round region. When clicked, a cursor  $\checkmark$  will appear.
  - 0. Press the left mouse button or press **Enter** key to accept the center of the circle
  - 1. Move the mouse pointer.
  - 2. Press the left mouse button or press **Enter** key when the image to be captured is covered by the round.
  - 3. Click your right mouse button or press Esc key to abort this command.

The default hotkey is Ctrl+Shift+F4.

- Ellipse: Captures the image from an ellipse region. When clicked, a cursor  $\sqrt[n]{2}$  will appear.
  - 0. Press the left mouse button or press **Enter**key to accept the first position.
  - 1. Move the mouse pointer.
  - 2. Press the left mouse button or press **Enter**key when the image to be captured is covered by the ellipse.
  - 3. Click your right mouse button or press **Esc** key to abort this command.

The default hotkey is Ctrl+Shift+F5.

- Menu: Shows the help dialog of menu capture. To capture a screenshot from a menu:
  - Click the menu that you want to capture, stay on the menu.
  - Press the hotkey, the default hotkey is Ctrl+Shift+F6

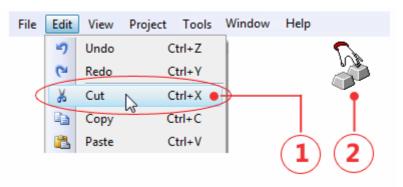


Figure: How to capture a screenshot from a menu

- **Start auto-timer**: Enables program to perform unattended captures at intervals that you define.
- **Predefine capture**: You can predefine a specific part of the screen. When you want to capture echo time, you can directly press the hotkey without selecting the screen area.

When clicked, the **Predefine Capture** dialog opens, you can adjust the predefined start X, Y, Width, Height and the hotkey.

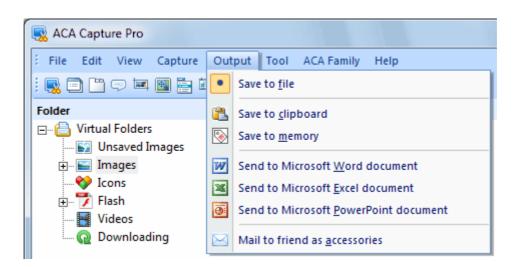
The default hotkey is **Ctrl+Shift+D**.

- Web content to image: Capture a long WEB PAGE to an image file, even if it scrolls offscreen.
  - 0. Click the menu **Capture** | **Web content to image**, then type the URL of web page. Ex: *http://www.acasystems.com*.
  - 1. Click the **Start** button.
- Web images or Flash: Get all images or Flash on a web page.
  - 0. Click the menu **Capture** | **Web images or Flash**, then type the URL of web page that including the images or Flash. Ex: *http://www.acasystems.com*.
  - 1. Click the **Start** button.

Note: ACA Capture Pro **only captures the standard web images or Flash**. It doesn't support for dynamic images or Flash that outputed by *IFRAME*, *JavaScript* or *CSS*.

- Video: Captures the actions from your Windows screen and the the sounds from your Microphone or media player, then saves it as a standard, easily edited, AVI (Audio-Video Interleaved) movie file.
- **Icon**: Performs fast scan of all local hard disks for icon images.
- **DirectX capture**: Allows you to capture the **DirectX/Direct3D** game or video player screen

## 13. Output Menu



Screenshot: The Output menu of ACA Capture Pro

Save to file: The captured screenshot will be saved as a file. The default save format is BMP (Bitmap format), you can change the image format by clicking menu Tools | Options | Save. As the compression of BMP to JPG/JPEG/PNG/TIF/GIF file will occupy more CPU times, if you want capture faster, we recommend you to choose BMP format.

The completed image files lists in Images folder.

• Save to clipboard: Send the captured screenshot to the Windows clipboard, it can be put in different Windows programs.

Most Windows programs accept data pasted from the clipboard, you can use **Ctrl+V** or the menu selection **Edit** | **Paste**.

- Save to memory: The captured screenshot will be saved in memory, click the Unsaved Images item on the Folders tree for listing these images, you can view, save, print, copy or delete them. Application will pop a notify message to you if they haven't been saved when you are ready to exit the application.
- Send to Microsoft Word document: Send captured screenshot to Microsoft Word document. If your computer does not install Microsoft Word, the menu item will be grayed. It is only supported if Microsoft Word 2000(or later) has been configured.
- Send to Microsoft Excel document: Send captured screenshot to Microsoft Excel document. If your computer does not install Microsoft Excel, the menu item will be grayed. It is only supported if Microsoft Excel 2000(or later) has been configured.
- Send to Microsoft PowerPoint document: Send captured screenshot to Microsoft PowerPoint document. If your computer does not install Microsoft PowerPoint, the menu item will be grayed. It is only supported if Microsoft PowerPoint 2000(or later) has been configured.

**TIPS**: When you select **Microsoft Office**(Word, Excel or PowerPoint) document as the output option, you can adjust the settings by clicking menu **Tools** | **Options** | **Office**.

• Mail to friends as an attachment: Mail the captured screenshot to friend as an attachment. It is only supported if you have a 32-bit MAPI mail client installed (e.g., Microsoft Outlook Express).

**TIPS**: You can type the E-mail address of each recipient by clicking menu **Tools** | **Options** | **Save**, application will auto fill these addresses to mail recipient.

## 14. Tools Menu

🔜 ACA Capture Pro			
File Edit View Capture O	utput Too	s ACA Family	Help
i 🔜 🖻 🖆 💬 🗖 🗃 👬 :	<del>%</del> 🗿	Set <u>w</u> allpaper	• 💿 🖕
Folder		Options	Ctrl+T
🔄 🖃 🔁 Virtual Folders	File		Sta

Screenshot: The Tools menu of ACA Capture Pro

- Set wallpaper: Sets a screenshot image as the Windows desktop wallpaper.
  - **Centered**: Places the image in the center of the screen. If the size of the image is larger than the screen, it is shrunk to fit

- **Stretched**: Displays the image in the full of the screen. If the size of the image is not same as the screen, it is stretched to fit.
- **Titled**: Displays the image in full dimensions in a tiled pattern that fills the entire desktop.
- **Remove**: Removes the wallpaper.

The selected image is saved as "ACA Capture Pro Wallpaper.bmp" in the Windows folder. ACA Capture Pro automatically changes the wallpaper settings in the Control Panel to display the image.

• **Options**: Changes the options of the application

#### ACA Capture Pro Edit View Capture Output Tools ACA Family Help File 🖹 🗀 🗢 🖼 📓 🚔 🖏 🔆 🎒 🖻 F1 Help document - online ... Alt+F1 0 Help document - CHM format... Ider 🔄 C: \Users \Tramper \Doc - 📇 Virtual Folders Help document - PDF format... Shift+Alt+F1 Filename ted 🔄 Unsaved Images 🗷 btn02.jpg 06 Visit acasystems.com... 🕂 🔤 Images 🗷 doudday\_small(1).gif 06 6 Contact support... 💖 Icons 📓 doudday\_small.gif 06 🗄 🖓 📝 Flash 🖻 img00165.png 03 Check for a new version... 📕 Videos 📓 img00166.png 03 Automatically check for updates Downloading 🖪 img00167.png 03 📧 img00168.png 03 About... 🖻 img00169.png 03 🖪 img00172.png 05 Buy now... 03 📧 ima00173.pna Register... 🖪 img00174.png 03

## 15. Help Menu

Screenshot: The Help menu of ACA Capture Pro

- Help document CHM format: Opens the CHM help document.
- Help document PDF format: Opens the PDF help document (Requires Adobe Reader).
- Help document online format: Opens the online help document.
- Visit acasystems.com: Opens our website http://www.acasystems.com/.
- **Contact support**: Send message to ACA Systems support.
- Check for a new version: You can check for a new version at any time, and upgrade it when there is an upgrade available for your product.
- Automatically check for updates: Enables/disables the automatically check.
- About: Show the about dialog.
- **Buy now**: Opens the order page to purchase a license.
- **Register**: Enters the license code of ACA Capture Pro.

## **16. Image Capture**

ACA Capture Pro can help you capture, print and save most computer screen data, it easy to **capture full screen**(include **DirectX/DirectX3D game screen**), window, object, ellipse, polygon, rectangle or menu as a BMP,TIF, PNG, GIF or JPEG file, it also can send captured image to Microsoft Office document (Word, Excel, PowerPoint). Use captured images from ACA Capture Pro to show of your product on the web, enhance technical or sales document and embed captures into presentations.

To make a screenshot, set up the **Output** options of ACA Capture Pro, and select a command from **Capture** menu, toolbar, or press the hotkey combination. **We recommend you to use hotkeys** because it is easier and faster. Depending on the output options you have set, ACA Capture Pro takes the screenshot, allows you to preview, save, delete, copy, print or mail it.

The default saved format is BMP, you can change it on the **Options** dialog. As the compression of BMP to JPG/JPEG/PNG/GIF file will occupy more CPU time, so if you want capture faster, we recommend you to choose BMP format.

Double click preview area or select menu **View** | **Full Screen**, you can view image in full screen mode.

### How to capture screenshot from desktop

ACA Capture Pro uses different screen capture modes to capture images from the Windows desktop. Each mode is designed to capture a specific area from the Windows desktop. Knowing which screen capture mode to use is one of the keys to successfully using ACA Capture Pro.

There are multiple ways to start capturing an image:

- Best Choice: the best way to start capturing an image is to use hotkey.
- Select the command from Capture menu.
- Press the appropriate toolbar button.

TIPS: To include the cursor in your captured image, please check the **Include cursor image** option by clicking menu **Tools** | **Options**.

All of capture commands, see Capture Menu.

See also: Take your first capture.

### **Timer Capture**

The auto-timer enables program to perform unattended captures at intervals that you define.

To access the auto-timer, select the menu **Capture** | **Start auto-timer**, the Timer Capture dialog opens, it allows you to set the program to capture screens at predefined times. This is useful, for example, for batch processes that operate on a regular basis and for which screen shots are necessary.

The following table summarizes the description and use of each option on the Timer Capture dialog:

Option	Description
Frequency	Set the timed capture frequency in seconds.
Screen	Set the captured region, you can select from Full Screen, Active window or Selected
Area	region.
Start Timer	Setting up the timer capture.
Cancel	Close the dialog

To shut down an active timed capture, either:

- Select the menu Capture | Stop auto-timer, or
- Press the hotkey sequence, the default hotkey is Ctrl+Shift+F9.

### **DirectX/Direct3D screen capture**

ACA Capture Pro allows you to capture the DirectX/Direct3D game or video player screen. To enable this function, select menu **Capture** | **Enable DirectX Capture**, then check the "**Enable Capture DirectX/Direct3D Primary Surface, DirectX Overly**" option to enable program to capture from software using Microsoft DirectX and Direct3D technology or an overlay screen, such as that you would see inside the region of a DVD player application, or a game like Empire Earth.

Please use **Scroll Lock** key as the hotkey to capture game/video screens. Games that are currently running may need to be closed and re-started for captures to work correctly.

### **Screen Magnifier**

While region capture is activated (including region, fixed region, round, ellipse, and polygon capture mode), the following additional useful options apply, and will be shown in a small window as a **screen magnifier**. You can use the mouse or the following keys:

Mouse Buttons	
Left button	Accept this position.
Double click left buttor	Finish operation (only on Polygon Capture mode)
Right button	Abort operation
Keyboard Keys	
F1	Toggle help text and zoom on/off
Arrow keys	Move pointer by one pixel.
+	Hide/show mouse pointer
X/Y	Lock/Unlock X or Y axis movement.
Esc	Abort operation (same as right mouse button)
Enter	Accept this position (same as left mouse button)
С	Switch pixel color text (only on Region Capture mode)

## 17. Web Capture

ACA Capture Pro can help you capture a **long web page** to an image file, even if it scrolls offscreen. you can also use ACA Capture Pro to get all images or flash on a web page.

### Capture web content to an image

- 1. Click the menu **Capture** | **Web content to image**, then type the URL of web page. Ex: *http://www.acasystems.com*.
- 2. Click the **Start** button.

Capture HT	ML webpage to in	nage			×
Webpage	e Information				
	Webpage <u>U</u> RL:	http://w	ww.acasystems.com		
	Browser size:	Detemine	e browser size automati	cally	•
	Browser <u>w</u> idth:	1024	pixels		
	Browser <u>h</u> eight:	768	pixels		
	🔲 Enable JavaS <u>o</u>	gript	🗌 Enable <u>J</u> ava	Enable <u>A</u> ctiveX	
			Start	Stop	Close

Screenshot: capture web content to an image

With this feature, you can convert the web contents to image or thumbnail of a specified size, save the long web page as JPG, GIF, PNG or BMP by one click.

### Capture web images or Flash

- 1. Click the menu **Capture** | **Web images or Flash**, then type the URL of web page that including the images or Flash. Ex: *http://www.acasystems.com*.
- 2. Choose the element type: Flash or Images.
- 3. Click the Start button.

Capture we	b images or Flash		×		
Webpage	e Information				
2	Webpage <u>U</u> RL:	http://www.yahoo.com	_		
	<u>T</u> ype:	Web Images 🗨			
	NOTE: ACA Capture Pro only captures the standard web images or Flash. It doesn't support for dynamic images or Flash that outputed by IFRAME, JavaScript or CSS.				
	support for dyna	nic inlages of hash that outputed by Ir KAME, SavaScipt of CSS.			
Status					
Please enter the URL then dick the Start button.					
		<u>Start</u> <u>Stop</u> <u>Q</u>	ose		

Screenshot: capture web images or Flash

Note: ACA Capture Pro only captures the standard web images or Flash. It doesn't support for dynamic images or Flash that outputed by *IFRAME*, *JavaScript* or *CSS*.

## 18. Video Capture

ACA Capture Pro captures the actions from your Windows screen and the sounds from your microphone or speak, then saves it as a standard, easily edited, **AVI** (Audio-Video Interleaved) movie file. This format can be played under Windows, as well as the Internet, unlike other programs that use proprietary formats that may need special viewers and be difficult, if not impossible, to edit

Features include:

- System-wide hot keys to start, stop recording.
- Show flashing rectangle when recording or paused.
- The System Tray Icon is handily to control VIDEO capture.
- Easy precision visual screen area or window selection.
- Multiple video compression choices.
- Automatically incrementing file names for captures.
- Frame rate and video compressor choices.
- Audio compressor choices.
- Mouse cursor recording can be turned on or off, true shape of the cursor is recorded.

### How to recording screen video by ACA Capture Pro

This procedure shows how to create an AVI video file from your screen actions, please following these steps:

- 1. Select the menu **Capture** | **Video**.
- 2. Click **Start Rec** button to begin recording, the application window will be minimized to allow the capture, double click system tray icon of ACA Capture Pro to restore the main window.
- 3. Click **Stop Rec** button to stop recording. All completed video files lists in the *Video* virtual folder.

Video Capt	ure (Screen Recording)	×		
Screen A	Image: Constraint of the second s	Select Region Select Fixed Region		
-Video/A	udio          Image         Image         Record rate:         5         frames per second         Video compressor:         Auto Select (Strongly R			
Settings         Hotkey         The hotkey for video capture on/off:         Ctrl+Shift+F8         Start Rec         Pause Rec         Stop Rec         Close				

Screenshot: recording screen video by ACA Capture Pro

### **Video Capture Options**

This procedure shows how to set the video capture options of ACA Capture Pro.

### • Screen Area

You can choose from Full screen or Selected region.

You can select capture area graphically from screen. You can also directly enter your choice of the X and Y screen coordinates, along with the width and height in pixels, to precisely define your capture area, or fine tune a previous capture.

#### • Video/Audio

If you want record audio when capturing video, please select the **Record Audio** check box. A Windows-supported sound card and microphone must be configured.

The **Record rate** in frames per second (FPS) choices let you specify how many movie frames per second will be recorded. If you enter too high a number, and your computer is not fast enough to capture and compress them, ACA Capture Pro will drop some frames, or stop completely and tell you about the error.

The **Video compressor** select box allows you to select the CODEC, which is the program that will compress your pictures to make AVI files smaller and enable them to play faster. We recommend the **Auto Select** setting, which will select **MS RLE** compression for 8 bit color mode, **MS Video 1** compression for all higher color modes, and no compression for 4 bit color. Please note that if you want to record AVI files in **True Color** mode (24 or 32 bit), the default MS Video 1 compressor will still write them as 16 color bitmaps, losing some of the color resolution. For recording in 16 bits per pixel (65536 colors mode), you could try using Intel Indeo Video codec in "Quick Compress" mode, which will be about 10-20% faster in compressing, than MS Video 1, the "Auto-Select" choice of ACA Capture Pro.

The video compressor **Settings** button is enabled for some CODECes, which allow you to configure additional parameters, specific to the particular codec. E.g. for **Intel Indeo Video** you can select there "Quick Compress" or regular compression, a numeric password protection for the file you create etc.

### • Hotkey

The default hotkey for starting and stopping is **Ctrl+Shift+F8**. Click hotkey **Settings** button to configure it. Please note that you should know the hotkey to stop AVI recording if you use iconize or hide, or you may have difficulty terminating a recording.

#### • The AVI File Name

Select **Options** from **Tools** menu, you can configure the save filename on **Save** page.

All completed video files lists in Video virtual folder.

## **19. Icon Capture**

ACA Capture Pro performs fast scan of all hard disks for **icon images**. The program handles lots of different file formats, like DLL, EXE, ICO etc. This procedure shows how to capture icons from you computer, following these steps:

- 1. Click the menu **Capture** | **Icon**.
- 2. Choose a capture type:
  - If you want to scan a specified file, please select **Capture from a executable file**, then click **Browse** button, choose a specified file (\*.dll, \*.exe)
  - If you want to scan a specified folder, please select **Search from a specify path**, click **Browse** button, choose a path.
  - If you want to scan all hard disks in your computer, please select **Search from my computer**.
- 3. Click Start Capture button.

Capture Ico	n				×
Capture	Icon				
Ę	C Capture from	an executable <u>fi</u> le			
	File name;				Browse
	Preview the icons captured before saving				
	Search from a	specify <u>p</u> ath			
	Path name:	C:\			Browse
	Type of file:	✓ .DLL files		.ICO files	
		Search subfol	ders		
	C Search from <u>m</u>	y computer			
	Type of file;	.DLL files	.E <u>X</u> E files	.I <u>C</u> O files	
				Start Capture	Cancel

Screenshot: Capture icon by ACA Capture Pro

The completed icon files lists in Icon virtual folder.

## **20. File Operate**

### Save as (Converting images)

ACA Capture Pro can save your image as a BMP, TIF, PNG, ICO, EMF or JPEG files.

- 1. Select an image in the list view.
- 2. Click the menu **File** | **Save As**.
- 3. Choose a file folder and input the file name, select the **file type** to save from the **Files of type** option.
- 4. CLick the **Save** button. ACA Capture Pro will save the current image as the specify type and filename.

### **Print image**

- 1. Select an image in the list view.
- 2. Click the menu **File** | **Print**.
- 3. ACA Capture Pro will load the standard print component of Windows, please follow the screen instructions.

### Copy a file

- 1. Right-click the file that you want to copy, and then click Copy to folder.
- 2. Choose a destination path, then click OK button

### Move a file

- 1. Right-click the file that you want to move, and then click Move to folder.
- 2. Choose a destination path, then click OK button

### Delete a file

- 1. Right-click the file that you want to delete, and then click **Delete**.
- 2. Click OK button in the confirmation window.

### **Rename a file**

- 1. Right-click the file that you want to rename, and then click **Rename**.
- 2. Type the new name, and then press Enter.

### Edit an image

ACA Capture Pro doesn't support for edit feature directly, but you can edit your objects in external image-editing applications, such as *MS Paint*, or *Adobe PhotoShop*. To do this, it is not necessary exit ACA Capture Pro and then opens the image file with the other application. Instead, you can **define image-editing programs** that you would like to associate with images by selecting menu **Edit** | **Edit with** | **Organize favorite editors**. Then, invoke the program from the ACA Capture Pro, edit the file in the other application, then save the file to return to ACA Capture Pro.

### • Organize favorite editors

- 1. Click menu Edit | Edit with | Organize favorite editors.
- 2. In this options dialog, you can add, edit or modify an image editor, you can also choose one as the default editor.
- 3. Click OK button.

Options		×
Capture	Image Editor	
Hotkey	ACA Capture Pro doesn't	support for editing image and video directly. Please choose your favorite editor:
Save		
Editor	Program Name	Command
	Microsoft Paint	C:\Windows\system32\mspaint.exe
Add-ons	Adobe Fireworks	C:\Program Files (x86)\Adobe\Adobe Fireworks CS5\Fireworks.exe
Effect	Mobe Photoshop	C:\Program Files (x86)\Adobe\Photoshop CS\Photoshop.exe
	Set As Default Editor	
		OK Cancel

Screenshot: Organize favorite editors

#### • Edit an image

- 1. Click the file that you want to edit.
- 2. Click the menu **Edit** | **Edit...**, ACA Capture Pro will load the default image editor to edit the specify image file.
- 3. You can also click the menu Edit | Edith width..., and then choose an image editor.



Screenshot: Edit menu

### View image in full-screen mode

You can click menu **View** | **Full-Screen** to view the image in full-screen mode. In full-screen mode, the window borders, menu bar, status bar and tool bar are hidden and the window is expanded to fill the screen, so that only the image is visible on your monitor.

#### The hotkeys and mouse actions in full-screen mode:

Hotkey	Descriptions
Page Up	View the previous image
Page Down	View the next image
Space	View the next image
Esc	Return to the normal mode
Enter	Return to the normal mode
Mouse	Descriptions
Click the right button	Pop up menu.
Double click the left button	Return to the normal mode

### Play a Flash file

ACA Capture Pro supports for playing the Flash file. The Flash will auto play when you select it in **Flash** virtual folder, you can play, pause, back, forward or full view it. The play action lists:

Buttons	Descriptions
>	Play
	Pause
<	Seek to start
<<	Back
>>	Forward
>	Seek to end
F	Full screen

### Play a video file

Right-click the video file, and then click **Play AVI video**. ACA Capture Pro will load the default video player in your system to play the video file.

## 21. User License Terms

#### END-USER LICENSE AGREEMENT FOR ACA CAPTURE PRO (EULA)

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Should you have any questions concerning this license, or if you desire to contact us for any reason, please visit our support systems: <u>http://www.acasystems.com/support/</u>.

## 22. About ACA Capture Pro Activation

If you want to use ACA Capture Pro after the evaluation period a registration fee is required, you click <u>http://www.acasystems.com/en/buynow.htm</u> to get a registration number. To activate your ACA Capture Pro, follow the steps below:

- 1. Click <u>http://www.acasystems.com/en/screencapturepro/download.htm</u> to download the screen capture software ACA Capture Pro, and then install it.
- 2. Launch ACA Capture Pro, choose on the option "I have a registration number and want to activate ACA Capture Pro", and then click on the Next button.
- 3. Enter your name and registration number carefully as it is shown in the figure, if your registration number is shown in an email from ACA Systems or an authorized reseller, we suggest that you use **Copy/Paste** method to complete the input.

ACASystems Product Ac	ivation			
Need a registration number?	Please enter re	gistration i	information	
number.	Registration humber:			
Buy Now!	×××××××××××	******		
	Looking for your registration	on number?		
Click on the links below for help or to see the ACASystems privacy policy.	help or to see the email from ACASystems or an authorized reseller.			
? Activation Help				
Privacy Policy				
			< Back Fin	ish Cancel

Screenshot: Enter license code

4. Click on the **Finish** button.

When the registration number has been verified, it automatically unlocks (activates) the software.

## 23. Unregistered Copy Limitation

- ACA Capture Pro is limited for 14 days without registration.
- The video will be watermarked without registration.